

Commonwealth Center for Children & Adolescents
Staunton VA
LOCAL HUMAN RIGHTS COMMITTEE
09/21/2010

Present: Susan Richardson, Chair
Deborah Atno-Shelton, Secretary
Joe Tuell, CCCA Facility Director
Laura Ogden, *Affiliate: Specialized Youth Svcs*
Jim Rankin, *Affiliate: NCG, Inc., -Staunton/H'burg*
Melissa Blinn, *Affiliate: People Places-Staunton*
Michele Dedrick, *Affiliate: VSDB*
Debbie Clatterbuck, *Affiliate: Family Ed. Svcs.*
Kathleen Toms, *Affiliate: Intercept Youth Svcs-Louisa*

Jim Strock, Vice Chair
Mark Seymour, DBIIDS/Advocate
Pam White, CCCA LHRC Liaison
Wendy Little, *Affiliate: Intercept Youth Svcs.*
Tamala Gilardi, *Affiliate: NCG, Inc., -Staunton/H'burg*
Greg Czyszczonek, *Affiliate: Crossroads Counseling*
Taylor Davis, *Affiliate: Liberty Point*
Jim Collins, *Affiliate: Minnick Education Center*

Minutes Prepared by: Pamela White, CCCA Liaison

Approved by: 
Deborah Atno-Shelton, Secretary

CURRENT AGENDA	FUTURE AGENDA
1. Call to Order; Review of Minutes	1. Call to Order; Review of Minutes
2. General: Affiliated Programs	2. General: Affiliated Programs
3. Advocate's Report	3. Advocate's Report
4. CCCA Facility Director's Report	4. CCCA Facility Director's Report
5. Adjourn	5. The next regular CCCA LHRC meeting has been scheduled for 11/16/2010@ 6:00pm.

1. Susan Richardson-Chair called the meeting to order with round table introductions of all present and a review of the CCCA LHRC minutes of 07/20/2010.

Action: The motion was made and seconded that the CCCA LHRC minutes of 07/20/2010 be approved as presented; the motion passed unanimously.

2. **Annual Reports** from the affiliated programs presented:

- a. Jim Rankin and Tamala Gilardi, *Affiliate: NCG, Inc., -Staunton/H'burg* provided information regarding the implementation of human rights within their programs, including a general program overview, staff qualifications and training, complaints, and licensure status. During the past year, there have been no licensure citations nor were any complaints filed concerning staff or the program.

Action: The motion was made and seconded: the CCCA LHRC approved the Annual Report from National Counseling Group, Inc. and thanked Ms. Gilardi and Mr. Rankin for their updated information.

General Information from the affiliated programs included:

- a. Kathleen Toms, *Affiliate: Intercept Youth Svcs-Louisa* requested follow-up regarding language changes in the program's policies as requested by the CCCA LHRC. She expressed concern regarding the impact throughout programs in other locations.

Action: After general discussion with the CCCA LHRC and with input from Mark Seymour-Advocate, Ms. Toms will amend the policy language as requested and send it to the CCCA LHRC for approval.

- b. Debbie Clatterbuck, *Affiliate: Family Ed. Svcs.* reported that the requested amended policies had been sent to the CCCA LHRC members for review and approval.

Action: The CCCA LHRC thanked Ms. Clatterbuck for the program's updated information which was accepted and approved.

- c. Taylor Davis-*Affiliate: Liberty Point* commented that construction onsite of a new school was underway.
- d. Jim Collins, *Affiliate: Minnick Education Center* reported that the program was growing rapidly, currently serving approximately 40 youngsters.

3. Mark Seymour-DBHIDS/Advocate presented the Advocate's Report, beginning with an affiliation update on *Crossroads Counseling Luray* reporting that the program was now fully affiliated with Northwestern LHRC, having been temporarily affiliated with the CCCA LHRC. He also announced that construction for the WSH replacement facility was in progress and due to open in 2013. Mr. Seymour shared that plans are ongoing for beds in State facilities to be downsized. He asked that programs be knowledgeable and have policies in place regarding the appropriateness of Internet social networking sites such as Facebook usage by staff and consumers. Mr. Seymour concluded his report by recommending caution concerning consumer/staff boundary issues and these Internet sites.
4. Joe Tuell-Facility Director presented the Facility Director's Report, stating that admissions had been steady. He added that the draft report concerning the plan for children's mental health services had been submitted to the General Assembly. Mr. Tuell reported that plans are for the Center to remain in the continuum of care providing acute stabilization.
5. A motion was made and passed to go into closed session pursuant to VA Code §2.2-3711 for the purpose of considering appointments to and removals from Local Human Rights Committees. Upon reconvening in open session, the CCCA LHRC certified to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements and only public business matters identified in the motion to convene the closed session were discussed in closed session.

Action: The CCCA LHRC will continue to review membership at the next regularly scheduled meeting.

6. The meeting was adjourned.